





# ENGLISH POOL ASSOCIATION

RECOGNISED BY THE SPORTS COUNCIL AS  
THE GOVERNING BODY FOR POOL IN ENGLAND  
V.A.T. No. 601 512 790

www.epa.org.uk



## Instructions for completion of EPA ID Card Registration Form

**ALL APPLICATIONS:** Must be completed correctly, clearly & must be accompanied by the relevant fees.

**NEW APPLICATIONS:** Must be accompanied by two (2) passport photos.  
One photo must be glued to the form in the space provided & the other attached using a paper clip.

**JUNIOR APPLICATIONS** As all others + **MUST BE COUNTERSIGNED BY Parent/Legal Guardian**

**RENEWALS:** As per All Applications

**TRANSFER:** Photo ID Card from previous county / region **MUST BE RETURNED** along with New Application & Completed EPA TRANSFER FORM.

**CHANGE OF DETAILS:** See following categories.

*JUNIOR TO ADULT* As per new application + *old junior card must be returned.*  
If no card, a letter, signed by player, **MUST BE SENT** with the form stating reason why.  
Same number will be used but with the “**J**” changed to “**M or L**”

*NAME CHANGE* As per new application + *old card must be returned*

*CHANGE OF DETAILS* As per All Applications

### REPLACEMENT CARDS

**LOSS OF PHOTO CARD:** As per all applications + new application

### RETURNING FORMS

Within County Structure - Return To Person Named on Form / County Registration Official

If County Registration Official - Return To Your Region Registration Official

### ID CARD NUMBERS

**ALL NUMBERS:** - To be issued by the Region Registration Official ONLY

### **NB**

*Any incomplete, incorrect &/or defaced forms received by the Region Registration Official will be returned to the county official concerned without the players on those forms being registered.*



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