



Constitution & Rules

Dated. 15/1/10

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Appendices to Constitution

These appendices are not subject to paragraph 7 (a) of the Hampshire Constitution (HPA001) in respect to changes needed to be agreed at an AGM or SGM. The HPA Committee may change them as and when circumstances dictate.

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Section.1



Governing Bodies

- 1.1 English Pool Association Name:
The name of the association shall be the 'English Pool Association' hereinafter known as the 'E.P.A'.
- 1.2 E.P.A -Region.7:
The 'Hampshire Pool Association' forms part of 'Region 7' of the E.P.A. R7 consists of the following associations; 'Hampshire, Kent, Surrey, Berkshire, London and Sussex.
- 1.3 Hampshire Pool Association:
The name of the association shall be known hereinafter as the 'Association'.
The Association shall be responsible for the effective management and the promotion of pool in the County of Hampshire.

Section.2

The Executive Committee & honorary posts

- 2.1. The Executive Committee alone shall administer the business of the Association.
The Committee shall consist of the duly elected members:

The Chairperson (*), Vice Chairperson (*), Secretary (*), Treasurer (*), Team Manager, Assistant Team Manager, Youths Assistant Team Manager, Region.7 Delegate, Inter-League Secretary, Player Registration Secretary & Publicity Officer.

Note.1: The positions marked with a '*' must be held by different people, but these people may hold other positions on the committee as secondary roles.

- 2.2 Election to The Executive Committee:
The Chairperson, Vice Chairperson, Secretary, Treasurer, Inter-League Secretary, Region.7 Delegate, Player Registration Secretary and the Publicity Officer shall hold these positions for a duration of 2 years from the date of their election at the Annual General Meeting. (See Paragraph 3.1)

The positions of Assistant Team Manager and Youth Assistant Manager shall be appointed by the executive committee and shall serve for a duration of 1 year from the date of their election. The Team Manager will be appointed to a 2 year term by the executive committee.

In the event of individuals being co-opted into any of the above positions then the term of office shall run from the date of the original appointment for the duration listed above.

The positions of Chairperson, Treasurer, Player Registration Secretary and Publicity Officer shall be elected in 'Odd Years' and all other positions in 'Even Years'.(see appendix i)

In addition to those listed above, all current team captains (Men's A, B & C, Ladies & Juniors) shall be appointed as ordinary committee members and shall be entitled to attend executive committee meetings but shall not be entitled to vote at such meetings.



2.3 Honorary posts

Mr Dave Edwards holds the position of Lifetime President of the association and Mr Phil Hamilton holds the position of lifetime vice-President until further notice. The Executive committee will endeavour to keep both updated on events within Hampshire pool via regular reports and to use either or both to perform ceremonial duties such as presentation of awards or similar.

Section.3

Annual General Meeting

3.1 Annual General Meeting:

Shall be held in January of each year and the Secretary shall notify each Affiliated League Secretary in writing at least 28 Days before the said date as to the 'Venue and draft Agenda'. The 'Full' Agenda including all motions and nominations shall be sent to all Affiliated League Secretaries 7 Days Prior to the said date.

3.2 Voting:

The Executive Committee plus Affiliated League Representatives shall be entitled to attend the AGM. Each Committee member, excluding the Chairman will have 1 vote, and each affiliated league represented will have a maximum of 2 votes (provided the representative is present at the AGM) with the Chairman having the casting vote in the event of a tie.

3.3 Nominations:

For election to the executive committee at the AGM, must be in the hands of the Secretary at least 14 Days Prior to that of the AGM and must be countersigned by the Affiliated League Secretary.

3.4 Motions:

For discussions at the AGM must be in the hands of the Secretary at least 14 Days Prior to the AGM.

3.5 Financial Periods:

The financial period of the Association starts from the end of the AGM in one year and runs until the start of the AGM in the following year. It is mandatory that the Accounts for the preceding year will be presented at the AGM.

3.6 Expenditure:

Of the Association shall be paid by cheque with the signature of two (2) Executive Committee Members being required for each cheque. Any such expenditure shall only be paid on receipt of the appropriate expenditure claims form, which shall be approved by the Executive Committee. Under no circumstances shall expenditure be paid without a receipt being received by the Treasurer. (See appendix iv).

3.7 Amendments to The Constitution:

The rules of the Association shall only be changed at an AGM or at a 'Special' meeting which may be called at the discretion of the Executive Committee in which case Paragraphs 3.1 and 3.2 will apply.



Section.4

General Committee:

- 4.1 If the majority of the Affiliated Leagues in the current year ask for a General Committee Meeting then the following rules will apply:
- 4.2 The General Committee shall consist of the Executive Committee and 2 representatives of each Affiliated League.
- 4.3 The General Committee shall meet on a quarterly basis, to ratify the programme of the Executive Committee if it is deemed necessary.
- 4.4 The General Committee shall meet on a date previously agreed and 60% of those entitled to attend are required to constitute a Quorum.
- 4.5 The General Committee shall have the power to make any decision not covered by these Association rules.
- 4.7 The Date, Time & Venue of each General Committee Meeting shall be sent to all members entitled to attend at least 14 Days Prior to the said date.

Section.5

Affiliation:

- 5.1 The acceptance of a league's affiliation to the association is deemed to be that league's acceptance of the Associations Constitution and Rules.
- 5.2 Affiliation shall be open to any Pool League based in the County of Hampshire
- 5.3 Affiliated Leagues to the Association will automatically become affiliated to the E.P.A.
- 5.4 League affiliation fees shall be due on 31st December of each year and fees shall be set at each AGM and shall include E.P.A fees.
- 5.5 The annual Inter-League fees will be set at the AGM and circulated to all interested Hampshire pool leagues.
- 5.6 Any Player registered with an affiliated league shall automatically become an associated member of the H.P.A. A benefit of this membership includes the eligibility to trial for the Hampshire Pool Squad.
- 5.7 All pool games and matches played in a Hampshire Pool Association organised event shall be played to those EPA Rules currently in use at the date of the said game or match. All participating players must hold current and valid EPA ID and Affiliation cards.



Section.6

The Hampshire Ranking System and Team Selection

- 6.1 The Executive Committee will elect an A Team, B Team, C Team, Ladies Team Captain and Youth Team Captain. The County Team Manager and the A, B, C, Team captains and Vice Captains will form the Selection Sub-Committee.
- 6.2 The County sides will be selected (preferably but not exclusively) from the ranking list by the selection sub-committee (see above). In each case the best available team should be selected.
- 6.3 Only County Association affiliated league players will be eligible to play for the County Teams (does not apply for the Youth Team). These players will be able to earn points for inclusion in the Hampshire ranking system by taking part in Hampshire County games and the Hampshire Singles Championship, together with any other events that the Executive Committee consider should earn ranking points.
- 6.4 At the start of each season the Hampshire Team Manager will invite 55 players and reserves from the ranking lists, or newcomers to represent Hampshire in the Inter-County Championship.
- 6.5 Players on the ranking list will be awarded three (3) point for attendance at a home match and five (5) points for attending an away match. The following Ranking points will be for attendance in the Hampshire Open and the Squad Day. Five points (5). This only to current Hampshire players.
- 6.6 A team players, Ladies and Youth team players will receive three (3) points for each frame they win. B team players will receive two (2) points and C team players one (1) point.
- 6.7 Players who fail to attend a County Match without informing the Team Manager at least 5 days in advance (Wednesday before) will automatically be deducted ranking points. This will on a sliding scale as follows: A=12pts B=8pts C=4pts and Ladies/Youth=12pts. In the Men's squad they will take your last appearance for determining the penalty given. If this occurs twice within one season the individual may in addition be omitted from the Hampshire County Pool Squad for a period to be determined by the Executive Committee.
- 6.8 The Team Manager shall notify the relevant team captains by the Friday preceding a county match of any players who cannot attend.
- 6.9 Any spectators who attend a County or InterLeague match become the responsibility of the local league that they participate in [if any] with respect to behaviour conduct and language. If this league is affiliated to the Hampshire Pool Association then the penalties/disciplinary actions that Hampshire would normally apply to the league regarding County players will also be applied for those spectators who are registered players for that league.



- 6.10 Points awarded in any year will only be included in the ranking list for that calendar year.
- 6.11 Hampshire will, at the end of the season, offer places in the following season's Men's squad to the top 22 ranked players plus the three team captains. If any of those players do not intend to play in the following season then the places will be offered to the next highest ranked player(s) to ensure a minimum starting squad of 25.
In addition Hampshire will have the provision for up to 4 wildcard places to be nominated by the Team Manager. The use of any wildcards to be approved by the Executive Committee prior to these places being formally offered.
Players required for the Men's squad will be appointed following trials to be advertised to all affiliated leagues.
- 6.12 For the men's squad, Merit Points will be awarded based on their position in the ranking list. Twenty five (25) points will be awarded to the player finishing in first place down to one (1) point for the player ranked 25th. These merit points will be used as the third criteria (after points and percentage) when determining the player's position in the following year's list.
- 6.13 All players chosen to represent Hampshire will be required to pay a subscription fee for each game attended at a rate set by the Executive Committee. This fee may be subject to change at any time should circumstances dictate.

Section.7

Ranking Points & Money Events

- 7.1 Any affiliated league wishing to play a representative County Team at their venue (or the County venue) or organise money events under auspices of the HPA must comply with the regulations laid down for such events.
- 7.2 Any League that agrees to organise such an event, must submit details of the event to the Executive Committee for their approval.
- 7.3 The net profit from each event will be shared on a 50/50 basis between the H.P.A and the organising League, who must submit a full detailed account of its income and expenditure to the Executive Committee for their approval. This account shall include any other competition arranged on that date and any sponsorship received.
- 7.4 The organising league must meet any loss.
- 7.5 The entry fee for any of these events will be set by the H.P.A.
- 7.6 All entry fees are to be sent to the H.P.A Treasurer



- 7.7 All prize money will be paid out by the H.P.A and total prize money will be based on 100% of all entry fees collected.
- 7.8 Prize money will be paid out as follows:
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| Winner | 40% |
| Runner-Up | 20% |
| Third & Fourth to share | 20% |
| Fifth, Sixth, Seventh & Eighth to share | 20% |
- 7.9 A Qualified Referee must be present at all HPA sponsored events with associated fees paid for by the HPA at the rate set by the EPA.
- 7.10 The Executive Committee will organise an Annual Open Singles (and Doubles if there is sufficient interest). Ranking points will be awarded as follows: 1 Ranking point for every two entrants up to a maximum of 20 points.
- 7.11 Points will be allocated as per Paragraph 7.10.
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| Winner | 8 Points (Max) |
| Runner-Up | 4 Points (Max) |
| Third & Fourth | 2 Points Each |
| Fifth, Sixth, Seventh & Eighth | 1 Point each. |
- 7.12 Ranking points will only be given to players affiliated to the H.P.A on a pro-rata basis. The Executive Committee will set ranking points for other competitions.
- 7.13 The Executive Committee will set the entry fee for the County Open Singles Championship.
- 7.14 Entrants failing to register at the venue on the date and at the time advised shall be eliminated from the Championship
- 7.15 All games shall be played on Sundays with dates set to avoid other EPA sanctioned events where possible.
- 7.16 If required, players shall share table costs.
- 7.17 The final shall be played over the best of 11 frames, Semi-Finals 9 frames with all others games 7 frames.
- 7.18 The Hampshire Open Singles Championship Cup shall be held by the winner until the finals in the following year's event.